MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, November 30, 2011 5:00 p.m.

GENERAL BOARD MEETING

Board Members Present:

Bill Broderick
James Branch
Barry Brooks
Lorie Grinnan
Margo Nielsen
Janet Nichol
David Sweet (arrived at 5:11 p.m.)

Board Members Absent:

Dennis Bailey
Steve Hatfield
Dana Lawson
Doug Phillips

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1. Call to order

President, Lorie Grinnan, called the meeting to order at 5:04 p.m.

2. Discuss / act on approval of the minutes from the Sept. 28, 2011 regular ESC board meeting.

Margo Nielsen made a motion to approve the minutes. Janet Nichol seconded the motion, which passed unanimously of those present.

3. Discuss / act on report related to law enforcement firing range facility and all related issues.

Rockwall Police Chief Mark Moeller reported on the status of the acoustic baffling recently installed and tested at the firing range.

4. Discuss / act on approval of the following agreements between the County of Rockwall and the ES Corporation:

   a) Emergency Management Services
   b) Emergency Medical Services (EMS)
   c) ES Corp – Administrative/Consulting

Board member David Sweet arrived at this point at 5:11 p.m. After brief discussion, Margo Nielsen made a motion to approve all three agreements (a, b and c) as specified above. Janet Nichol seconded the motion, which passed unanimously of those present.

5. Discuss / act on Treasurer's reports

Treasurer of the ESC, David Peek, provided a brief update to the board on his September and October treasurer's reports. James Branch made a motion to accept the reports. David Sweet seconded the motion, which passed unanimously of those present.

6. Discuss / act on letter of engagement for conducting audit of the ES Corporation.

David Peek explained the audit engagement letter for an independent audit proposal from Rutherford Taylor & Company. The proposed audit caps out at the budget amount. Peek recommended approval of the engagement letter. Margo Nielsen made a motion to approve the engagement letter. Barry Brooks seconded the motion, which passed unanimously of those present.

7. Discuss / act on re-design and digitizing of the official logo for the ES Corporation, including funding.

Lorie Grinnan presented handouts associated with logo design options. Board members discussed the options presented. Those present preferred the option which included the shield and member entity names. No formal action was taken regarding this agenda item.

8. Discuss / act on Emergency Management Program activities reports and all related issues.

Joe DeLane, Rockwall County Emergency Management Coordinator, spoke to the board about his monthly report, touching on planning, social media and NIXLE notification. He explained that the county will be conducting a tabletop exercise in January or February regarding security at the new county courthouse. He also announced a new lead Radio Amateur Civil Emergency Services (RACES) officer, Scott Hammond, and lastly explained that Emergency Management offices will be moving back to the Sheriff's Office soon. The board took no formal action related to this agenda item.

9. Discuss / act on goals of the ES Corporation.

Grinnan presented and discussed a draft copy of 2012 goals and objectives. She explained she would like to get the goals in place for the coming year. She would also like to add information regarding the types of in kind services provided by various members as a way of documenting the operations and business conduct of the Corporation.

Brief discussion took place regarding inviting former Rockwall City Manager Julie Couch to attend a future ES Corporation Board meeting to be recognized for her work associated with the ES Corporation Board.

10. Adjournment

The regular board meeting was adjourned at 5:23 p.m.

AMBULANCE SERVICES BOARD MEETING

1. Call to order

Lorie Grinnan called the meeting to order at 5:23 p.m.

2. Discuss / act on reports from Medic Rescue and EMS consultant Steve Athey regarding contract compliance and all related issues.

Mitch Ownby of Medic Rescue provided a report on recent events. He noted recent activities and identified a few new pieces of equipment that were recently acquired and will begin being

used tonight. He briefed the board on the company's billing report, which he indicated is about average, and the response time report, which he indicated was in compliance with the contract.

EMS Consultant, Steve Athey, provided information that the EMS industry is working hard on Medicare and other healthcare related topics affecting the EMS service. He indicated that not nearly as many cuts as expected have happened recently with Medicare.

After brief discussion, the board took no formal action related to this agenda item.

3. Adjournment

The meeting was adjourned at 5:36 p.m.

ADOPTED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION on this the 25th day of January, 2012.

Lorie Grinnan
President, Board of Directors
County of Rockwall ESC

ATTEST:

Margo Nielsen
Secretary, Board of Directors
County of Rockwall ESC