MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, April 30, 2008 5:00 p.m.

Board Members Present:

Bill Cecil
Chris Florance
Lorie Grinnan
Steve Hatfield
David Hill
Jim Mellody
Cindy Rushing
Stephen Straughan

Board Members Absent:

Wanda Cooper
Robert Hille

GENERAL BOARD MEETING

1. Call to order

Bill Cecil called the meeting to order at 5:03 p.m.

2. Discuss and consider approval of the minutes from the March 26, 2008 regular ESC board meeting and take any action necessary.

Stephen Straughan made a motion to approve the minutes from 03/26/08.
Cindy Rushing seconded the motion.
The motion passed by a vote of 7 ayes and 3 absent (Copper, Hill (who joined the meeting later), and Hille).

3. Discuss and consider approval of invoices for payment and change orders and take any action necessary.

No invoices were presented, so no action was taken.

4. Hear update on Emergency Management Program and take any action necessary.

Matt Miller, Emergency Management Specialist for Rockwall County, indicated that the countywide emergency management plan was submitted to the State of Texas for review,

and the grant-related deadline associated with the plan submission was met. Also, National Incident Management Systems (NIMS) classes were held in Rockwall and Royse City. Miller further stated that a new clerk was recently hired, a weather-related tabletop exercise was held and Reverse 911 System training was conducted. The department is in the process of finalizing goals for the upcoming fiscal year. Miller indicated that it could be a while before the State comments on the recent plan submission.

5. Hear treasurer's report and update and take any action necessary.

Bill Sinclair, Board Treasurer, gave an update on the financial status of the Corporation as of the end of March. He also reported on the debt expenditures and fund balance associated with the gun range project.

Board Member Robert Hille joined the meeting at 5:15 p.m.

Sinclair indicated that he did receive information from First Southwest related to how excess funds associated with the gun range can be spent. Sinclair stated that the funds can only go towards paying debt service on the project or on future improvements on the gun range facility.

Rockwall City Manager Julie Couch indicated that some future budget requests for additional equipment of facility improvements may be brought forth.

Jim Mellody made a motion to move forward with using the left over funds to pay down each entity's allocation obligations for next fiscal year, using next year's number of certified officers per entity to determine the allocated amounts due.

Lorie Grinnan seconded the motion. The motion passed by a vote of 8 ayes and 2 absent (Cooper and Hill).

6. Adjournment

Stephen Straughan made a motion to adjourn the regular board meeting. Jim Mellody seconded the motion. The motion passed by a vote of 8 ayes and 2 absent (Cooper and Hill). The meeting was adjourned at 5:20 p.m.

SPECIAL SERVICES BOARD MEETING

1. Call to order

Bill Cecil called the meeting to order at 5:20 p.m.

2. Hear update from sub-committee regarding dispatch issues and other related matters and take any action necessary.

Couch offered background information on this item and presented a memo summarizing the two options for moving forward to improve EMS-related dispatch. Couch summarized the two options, including a 'remote print' option and a secondary PSAP

option. Steve Athey, EMS consultant with Healthcare Visions, stated that the remote print option would satisfy the current needs by allowing Medic Rescue to have direct access to the caller and by providing a map and data transfer from the initial 911 call taker. Mitch Ownby with Rockwall County EMS agreed that the new technology associated with the remote print option would allow it to be a good solution and would provide EMS with everything needed related to the emergency call.

Stephen Straughan made a motion to move forward with Option 1, the 'remote print' option. Hill seconded the motion. The motion passed by a vote of 8 ayes and 2 absent (Cooper and Hille).

Couch stated that the subcommittee will move forward with submitting a request to the North Central TX Council of Governments (COG) for the remote print technology. She indicated that any budget related items associated with a printer or fax machine would be brought forth to the board for consideration in the future if the COG does not cover these expenses.

3. Hear update from Medic Rescue regarding contract compliance, audit and reports and take any action necessary.

Mitch Ownby briefed the board on community service events from the previous month. He indicated that collections were generally favorable. Response times may become a concern in the future because of construction and traffic. EMS consultant Steve Athey indicated that he did an audit last week on EMS response time reporting, and everything checked out fine with the exception of one clerical error that was found.

4. Adjournment

Hill made a motion to adjourn the Special Services Board Meeting. Mellody seconded the motion. The motion passed by a vote of 8 ayes and 0 absent (Cooper and Hille). The meeting adjourned at 5:41 p.m.

ADOPTED AND APPROVED this 25th day of June, 2008.

William (Bill) R. Cecil
President, Board of Directors
County of Rockwall ESC

ATTEST:
Cliff Sevier
Secretary, Board of Directors
County of Rockwall ESC