



MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION **ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-204-6000** **Regular Board Meeting** **Wednesday, February 22, 2017 5:00 p.m.**

GENERAL BOARD MEETING

Board Members Present:

David Billings (Fate)
Jim Pruitt (Rockwall)
Dennis Lewis (Rockwall)
Cliff Sevier (Rck. County)
Lorne Megyesi (Fate)
Janet Nichol (Royse City)
David Sweet (Rck. County)
Debby Bobbitt (Rowlett)

Board Members Absent:

Nathan Hodges (McLendon Chisholm)
Dana Lawson (Mobile City)
Barry Brooks (Heath)

GENERAL BOARD MEETING

1. Call to order

President of the ES Corp., David Sweet, called the meeting to order at 5:00 p.m. with the above listed board members being present and absent.

2. Discuss / act on approval of the minutes from the Jan. 25, 2017 regular ES Corporation Board meeting and the Jan. 30, 2017 special ES Corporation (Ambulance Services) Board Meeting, and take any action necessary.

Board Member Megyesi moved to approve the minutes from the Jan. 25, 2017 meeting. Board member Sevier seconded the motion, which passed unanimously of those present (3 absent – Brooks, Hodges and Lawson).

Board Member Nichol moved to approve the minutes from the Jan. 30, 2017 special board meeting. Board Member Megyesi seconded the motion, which passed unanimously of those present (3 absent – Brooks, Hodges and Lawson).

49 3. Discuss / act on ES Corp. Treasurer's Report

50
51 David Peek, ES Corp. Treasurer, briefed board members on his monthly, including brief
52 details concerning the account balances, payments made to and by the Corporation, and
53 the upcoming fiscal year 2016 audit. He explained that the audit is being conducted by
54 an outside firm, and a final report is anticipated by May or June. In addition, he
55 mentioned the need for the authorized bank account signatories to be updated with the
56 local bank. He shared that each check requires two signers. It was suggested that this
57 topic be placed as a discussion / action item on next month's agenda and that perhaps
58 Board Member Nichol could replace Steve Hatfield, who is a former board member and
59 bank signer who is no longer a part of the ES Corp. Board Member Billings asked when
60 the ES Corporation's fiscal year begins and ends, and Mr. Peek let him know that it is an
61 October 1st through September 30th fiscal year cycle. Following additional, brief
62 comments, Board Member Billings moved to accept the treasurer's report as presented.
63 Board Member Lewis seconded the motion, which passed unanimously of those present
64 (3 absent – Brooks, Hodges and Lawson).
65

66 4. Discuss / act on payment of invoices related to publication of public notice associated
67 with the Request for Proposals (RFPs) for a countywide ambulance contract in local
68 newspapers
69

70 Sweet provided brief comments concerning this agenda item, generally indicating that
71 board members were provided with details concerning these expenses in their
72 informational meeting packet. He shared that these costs were associated with
73 publishing notice in local newspapers about the countywide ambulance service RFP
74 (requests for proposals). Following brief comments, Board Member Lewis made a
75 motion to authorize payment of these invoices / expenses. Board Member Nichol
76 seconded the motion, which passed unanimously of those present (3 absent – Brooks,
77 Hodges and Lawson).
78

79 5. Discuss / act on Emergency Management Program Report

80
81 Joe DeLane, County Emergency Management Coordinator, came forth and updated the
82 board on his monthly report. He shared that routine updates to the countywide
83 Emergency Operations Plan (EOP) will be ongoing from now through the fall. Also, the
84 mitigation plan consultant that was hired to assist with writing of said plan has indicated
85 that the State of Texas (Division of Emergency Management) is behind on getting
86 pending plans approved due to high employee turnover. So, approval of Rockwall
87 County's plan has been delayed. Also, a Storm Spotter training class was recently held
88 this past Saturday, and about eighty (80) people attended. In addition, a Local
89 Emergency Planning Committee (LEPC) meeting was recently held, and about 10 people
90 came. Mr. DeLane explained some details about the purpose of an LEPC, generally
91 indicating that it involves local industries and companies in the community that store
92 and/or use hazardous materials. He shared that his staff plans to personally go by and
93 visit with companies to encourage their future participation. In addition, he may look to
94 the local Chamber of Commerce and / or the Rockwall Economic Development
95 Corporation for assistance in obtaining good contact information for local businesses
96 and encouraging participation. He shared that this Friday, a quarterly meeting will be
97 held with volunteers and those associated with the donations management and
98 coordination group. Finally, he indicated that the department recently submitted its

99 annual grant application for CERT (Community Emergency Response Team). The board
100 took no action following Mr. DeLane's report.

101
102 6. Adjournment

103
104 Sweet adjourned the general meeting at 5:15 p.m.
105

106
107 **AMBULANCE SERVICES BOARD MEETING**
108

109 **Board Members Present:**

110
111 David Billings (Fate)
112 Jim Pruitt (Rockwall)
113 Dennis Lewis (Rockwall)
114 Cliff Sevier (Rck. County)
115 Lorne Megyesi (Fate)
116 Janet Nichol (Royse City)
117 David Sweet (Rck. County)
118

109 **Board Members Absent:**

110
111 Nathan Hodges (McLendon Chisholm)
112 Dana Lawson (Mobile City)
113 Barry Brooks (Heath)
114

119
120 1. Call to order
121

122 Sweet called the meeting to order at 5:15 p.m. with the above listed individuals being
123 present and absent.
124

125 2. Discuss / act on monthly reports from Medic Rescue related to EMS contract compliance
126

127 Mitch Ownby of Medic Rescue came forth and addressed the board concerning his
128 monthly ambulance / EMS reports, including recent community-related activities,
129 monthly billing activity and response time compliance. Following brief comments, the
130 board took no action concerning this agenda item.
131

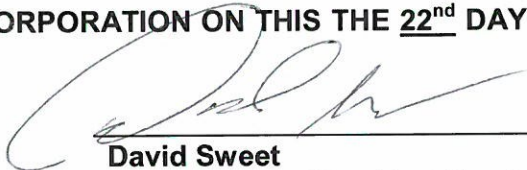
132 3. Hear update regarding process associated with solicitation of proposals for a countywide
133 ambulance services contract
134

135 Joe DeLane, County Emergency Management Coordinator, spoke during this item,
136 generally indicating that a pre-proposal conference was held with companies who may
137 be interested in submitting proposals. He shared that representatives from eight (8)
138 different ambulance (EMS) companies were in attendance at said meeting. The ES
139 Corporation's consultant, Mr. Shrader of The Polaris Group, facilitated the pre-proposal
140 meeting and that he basically went through the RFP document and allowed for questions
141 to be asked concerning the document and/or the process. Surprisingly, no questions
142 were verbalized; however, companies were allowed two days to submit written
143 questions. Two companies – AMR and Medic Rescue – did submit questions, and staff is
144 working with the consultant to develop written answers to questions posed. The
145 information will be shared with all of the ambulance companies and will be posted on the
146 ES Corporation's webpage on the county's website. Brief discussion took place
147 pertaining to possible "response time zones" within Rockwall County. The board took
148 no action following conclusion of this discussion item.
149

150 4. Adjournment

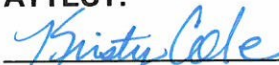
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152 Sweet adjourned the meeting at 5:34 p.m.
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154

155 PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF
156 ROCKWALL EMERGENCY SERVICES CORPORATION ON THIS THE 22nd DAY OF March,
157 2017.

158
159 
160 **David Sweet**

161 County Judge and President, County of Rockwall
162 ESC Board of Directors

163
164
165 **ATTEST:**

166 
167

Kristy Cole

Assistant Secretary, Board of Directors -
County of Rockwall ESC

