



MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION
ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-204-6000
Regular Board Meeting
Wednesday, March 22, 2017 5:00 p.m.

GENERAL BOARD MEETING

Board Members Present:

David Billings (Fate)
Dennis Lewis (Rockwall)
Cliff Sevier (Rck. County)
Lorne Megyesi (Fate)
Janet Nichol (Royse City)
David Sweet (Rck. County)
Barry Brooks (Heath) (arrived at 5:04 p.m.)
Jim Pruitt (Rockwall) (arrived at 5:10 p.m.)
Debby Bobbitt (Rowlett) (arrived at 5:11 p.m.)

Board Members Absent:

Nathan Hodges (McLendon Chisholm)
Dana Lawson (Mobile City)

1. Call to order

David Sweet called the meeting to order at 5:00 p.m. with the above noted board members being present and absent.

2. Discuss / act on approval of the minutes from the February 22, 2017 regular ES Corporation Board Meeting

Board Member Megyesi of Fate moved to approve the minutes as presented. Board Member Lewis seconded the motion, which passed unanimously of those present.

3. Discuss / act on ES Corp. Treasurer's Report

David Peek, Treasurer of the ES Corp., provided the board with an update on the monthly reports, including briefing them on the bank account balances, monies taken in and paid out by the Corporation, and the Corporation's overall fund balance. He also shared that Rutherford, Taylor & Co., the firm that has been retained to audit the Corporation's books for FY2016, will likely come to the April board meeting to report on their findings.

Board Member Barry Brooks arrived to the meeting at this point (5:04 p.m.).

Board Member Billings thanked Mr. Peek for his update. Board Member Nichol moved to accept the Treasurer's Report. Board Member Lewis seconded the motion, which passed unanimously of those present.

4. Discuss/act on updating designated ES Corporation signatories for the corporation's American National Bank of Texas Checking Account

Mr. Peek briefed the board on the need to update the authorized signatories on the ES Corporation's bank account(s) at American National Bank. He shared that Steve Hatfield is no longer an elected official and no longer a member of the ES Corp. Board, so he needs to be replaced as an authorized signer. He indicated that having the board's action in this regard recorded in the official meeting minutes will be sufficient to address this matter. Following Mr. Peek's comments, Board Member Billings of Fate made a motion to name the following individuals as authorized signers / signatories on the Corporation's bank account(s) – David Peek, David Sweet and Janet Nichol. Board Member Brooks seconded the motion, which passed unanimously of those present.

5. Discuss / act on Emergency Management Program Report

Melanie Jensen of the Rockwall County Emergency Management Office briefed the board on the department's monthly report. Updates to the Emergency Operations Plan are underway, and the state still has the mitigation plan that was submitted for review. The County recently received bid proposals from eight companies regarding a pre-disaster debris management contract. She reminded everyone that said contract is not one that may be "piggy backed" onto by other entities. Each jurisdiction will need to secure its own contract.

Board Member Pruitt arrived to the meeting at this time (5:10 p.m.).

Ms. Jensen went on to explain that next week's training class is full, and a lot of the attendees are from Rockwall County entities.

Board Member Bobbitt arrived to the meeting at this time (5:11 p.m.). Sweet indicated to Bobbitt that her requested agenda item pertaining to a comprehensive update on the joint law enforcement (gun range) training facility will be placed on next month's meeting agenda. Rockwall Police Chief Kirk Riggs will provide the update at that time.

6. Adjournment

Sweet adjourned the meeting at 5:11 p.m.

AMBULANCE SERVICES BOARD MEETING

Board Members Present:

David Billings (Fate)
Dennis Lewis (Rockwall)
Cliff Sevier (Rck. County)
Lorne Megyesi (Fate)
Janet Nichol (Royse City)

Board Members Absent:

Nathan Hodges (McLendon Chisholm)
Dana Lawson (Mobile City)

David Sweet (Rck. County)
Barry Brooks (Heath)
Jim Pruitt (Rockwall)

1. Call to order

Sweet called the meeting to order at 5:11 p.m.

2. Discuss / act on monthly reports from Medic Rescue related to EMS contract compliance

Mitch Ownby of Medic Rescue came forth and briefed the Council on his monthly reports (billing, response time, community events/involvement). Board Member Brooks complimented Mr. Ownby on the improved response times to the City of Heath, commenting that they may be the best he has seen in a very long time (and possibly ever) since serving on the board.

3. Discuss / act on process associated with solicitation of proposals for a countywide ambulance services contract, including the upcoming March 30 submission deadline

Mrs. Cole, Assistant ES Corp. Board Secretary, provided a brief update to the board concerning this agenda item. She explained that the deadline associated with companies that would like to submit a proposal for the future countywide ambulance services contract is March 30, 2017 at 3:00 p.m. (CST). She reminded the board that she is the designated "RFP coordinator" and recipient for proposal submissions. However, she will be on a long-planned vacation next week on the "due date." If it is agreeable to the board, Mary Smith (Assistant City Manager / Finance Director for Rockwall) and Lea Ann Ewing (Purchasing Agent for Rockwall) have agreed to accept the proposals on March 30th in Mrs. Cole's absence. Board members present were generally agreeable to this arrangement.

Mrs. Cole went on to let the board know that since the time the RFP document was provided to ambulance companies and posted to the ES Corporation's webpage, two addendums have been distributed for clarification purposes. Following the March 30th submission deadline, important dates include the following:

- Proposers notified of selection for presentation: April 6, 2017
- Bid Presentations: April, 12, 2017
- Selection of Provider: April 14, 2017
- Award of Contract: April 26, 2017
- Effective date of Contract: October 1, 2017

Board Member Pruitt asked for clarification regarding the April 14th date regarding "selection of provider." Board Member / President Sweet clarified that the review committee that has been appointed by the Board will be selecting a provider that will then be put forth as a *recommendation* to the full board for consideration. He emphasized that the ES Corporation Board Members themselves will ultimately make the final decision regarding selection of the provider. Board members indicated that they will appreciate being provided supporting documentation that will show how and why the review committee arrived at its recommendation (when the time comes). They would

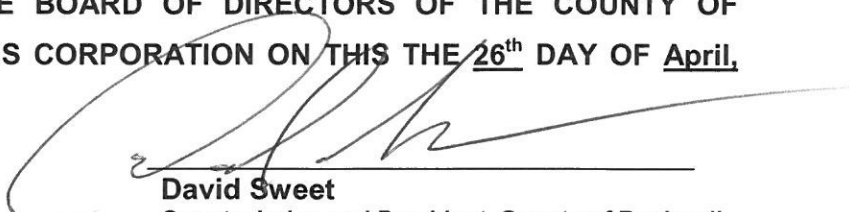
generally like to see "scoring summaries" by vendor as well as comments (at least from the consultant, Mr. Shrader).

The board took no action concerning this agenda item.

4. Adjournment

The meeting was adjourned at 5:20 p.m.

PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION ON THIS THE 26th DAY OF April, 2017.


David Sweet

County Judge and President, County of Rockwall
ESC Board of Directors

ATTEST:



Kristy Cole

Assistant Secretary, Board of Directors -
County of Rockwall ESC

