



MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-204-6000

Regular Board Meeting

Wednesday, August 23, 2017 5:00 p.m.

GENERAL BOARD MEETING

Board Members Present:

David Billings (Fate)
Dennis Lewis (Rockwall)
Lorne Megyesi (Fate)
Janet Nichol (Royse City)
Cliff Sevier (Rck. County)
Robert Steinhagen (McLendon-Chisholm)

Board Members Absent:

Brian Berry (Heath)
Debby Bobbitt (Rowlett)
Dana Lawson (Mobile City)
Jim Pruitt (Rockwall)
David Sweet (Rck. County)

1. Call to order

Vice President of the ESC, Janet Nichol, called the meeting to order at 5:04 p.m. with the above named board members being present and absent.

2. Discuss / act on approval of the following ES Corp. Board Meeting minutes: (1) June 29, 2017 and (2) July 20, 2017

Board Member Lewis moved to approve both sets of the minutes as presented. Board Member Billings seconded the motion, which passed unanimously of those present (Berry, Bobbitt, Lawson, Pruitt and Sweet absent).

3. Discuss / act on ES Corp. Treasurer's Reports

Following brief comments pertaining to the treasurer's report, Board Member Lewis moved to accept the report as presented. Board Member Sevier seconded the motion, which passed unanimously of those present (Berry, Bobbitt, Lawson, Pruitt and Sweet absent).

4. Hear update concerning the preliminary budgets for Fiscal Year 2018 for the ES Corporation:
 - a) Administrative / Operating Budget
 - b) Law Enforcement Training Facility Operating Budget
 - c) Emergency Management Program Budget

Kristy Cole from the City of Rockwall provided brief comments pertaining to the proposed budgets, generally indicating that the draft budgets have been sent out to all respective entities for review, comment and ultimate inclusion in their own entity budgets for the upcoming fiscal year. Board Member Steinhagen of McLendon Chisholm asked brief, clarifying questions regarding the amounts that will be owed by his own city. Thereafter, Mrs.

45 Cole went on to explain that the ESC is slated to take formal action to approve these budgets,
46 via the passage of associated resolutions, at the regular board meeting next month in
47 September. No action was taken by the ESC board at this time.
48

49 5. Discuss / act on Emergency Management Program Report
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51 Joe DeLane, the County Emergency Management Coordinator, briefed the ESC board on his
52 monthly reports. He shared that his office is working on the obligatory five-year update to the
53 countywide emergency operations plan at this time. He mentioned that this year marks the
54 tenth anniversary of the establishment of the Rockwall County Office of Emergency
55 Management. He shared that a public health related mock exercise is coming up in
56 September, and he agreed to email additional information to each of the mayors within the
57 county. In addition, a Community Emergency Response Team (CERT) training class is slated
58 for September 9 and September 16 at the Sheriff's Office. Vice President Nichol and Board
59 Member Billings both provided positive comments concerning CERT training, indicating that is
60 a very worthwhile program, and encouraging people in the community to attend. Rockwall
61 City Manager Rick Crowley congratulated Joe and his staff member, Melanie Jensen, on
62 achieving ten years of service to the community, commenting that he feels the Office of
63 Emergency Management is a very worthwhile partnership. Mr. DeLane further shared that the
64 two year process associated with getting a Hazard Mitigation Plan written and approved has
65 finally come to an end, and the approved plan will be good for a five-year period. Thereafter, it
66 will need to be updated.
67

68 Board Member Lewis then moved to accept the Emergency Management Program report as
69 presented. Board Member Megyesi seconded the motion, which passed unanimously of those
70 present (Berry, Bobbitt, Lawson, Pruitt and Sweet absent).
71

72 6. Discuss / act on resolution establishing an Emergency Physician's Advisory Board (EPAB),
73 calling for its board members to be appointed and removed by the ESC; defining its
74 composition; outlining roles and responsibilities; prescribing term lengths; providing for an
75 effective date.
76

77 Kristy Cole, ESC Board Assistant Secretary (from City of Rockwall), briefed the board on this
78 agenda item, indicating that the new ambulance service contract that will go into effect
79 starting October 1st allows for the ESC Board to establish an EPAB. Vice President Nichol
80 asked for additional details concerning how nominations for the EPAB might be handled. Mrs.
81 Cole suggested that the board may wish to have Judge Sweet (President of the ESC) speak to
82 key representatives at each of the medical facilities/hospitals which receive patients through
83 our EMS / ambulance service in order to solicit nominations for the ESC board to consider at a
84 future meeting date. Mrs. Cole went on to point out that she made a couple of very minor
85 modifications to the resolution, and she passed out an updated version to all board members.
86 Following the comments, Board Member Lewis moved to approve the revised version of the
87 resolution. Board Member Megyesi seconded the motion, which passed unanimously of those
88 present (Berry, Bobbitt, Lawson, Pruitt and Sweet absent).
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90 7. Adjournment
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92 The meeting was adjourned at 5:32 p.m.
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Board Members Present:

David Billings (Fate)
Dennis Lewis (Rockwall)
Lorne Megyesi (Fate)
Janet Nichol (Royse City)
Cliff Sevier (Rock. County)
Robert Steinhagen (McLendon-Chisholm)

Board Members Absent:

Brian Berry (Heath)
Dana Lawson (Mobile City)
Jim Pruitt (Rockwall)
David Sweet (Rock. County)

AMBULANCE SERVICES BOARD MEETING

1. Call to order

Vice President Nichol called the meeting to order at 5:32 p.m. with the above named board members being present and absent.

2. Discuss / act on monthly reports from Medic Rescue related to EMS contract compliance

Mitch Ownby provided information to the board concerning his company's monthly EMS reports for June and July. The board took no action following Mr. Ownby's comments.

3. Hear report from Medic Rescue concerning progress pertaining to Oct. 1, 2017 implementation of new countywide ambulance services contract

Mr. Ownby updated the board on the progress associated with "going live" with the new ambulance services contract on October 1. Regarding Station 3 in Heath, foundation and plumbing-related repairs should be completed today. Architectural plans for the garage are underway, and the city will need to review and approve those before moving forward. Interior renovations will begin soon. One of the other new stations will require a City of Rockwall plan review process and associated approval. In addition, the current location of Station 1 may likely move to just North of the square. It will have the same station design as Station 4 (slated for placement on SH-276). Board Member Megyesi of Fate clarified that starting October 1, all jurisdictions in the county, including Fate, will have an "urban"-like response time (an improvement over previous response time requirements for Fate under the existing contract). Mr. Ownby confirmed that this will in fact be the case. Regarding "first responder organization" training for agencies within the county, Medic Rescue recently hired back a previous employee, and that person will head up and oversee these efforts. Electronic charting ("MEDS") thru AMR is underway – training on the system, including billing and billing codes, will take place later in September. The web portal is active; however, some programming is underway to create some filters (i.e. to not show the entire state of Texas). The new, countywide interoperable radio communications system is expected to go live sometime in November, and Medic Rescue will be fully prepared to "go live" at that time too. John Vermillion, the City of Rockwall's radio-related staff member, recently discovered that he could recently talk on the new portable radios and communicate just fine from as far away as Farmers Branch. New mobile radios will be set up end of the month. Mr. Ownby shared that he is happy to arrange for a tour of the AMR dispatch center in Farmers Branch at any point in time for interested board members or staff. He mentioned that Tim Wolf of Medic Rescue is currently working on the letter of credit and "lock box," and those are expected to be in place by October 1. Vice President Nichol mentioned that she is going to have Medic Rescue attend an upcoming city council meeting in Royse City to brief her city council on the new ambulance services contract. She suggested that other cities may wish to do so as well. The board took no action concerning this discussion item.

- 145 4. Discuss / act on resolution establishing an Emergency Physician's Advisory Board, calling for
146 its board members to be appointed and removed by the ESC; defining its composition;
147 outlining roles and responsibilities; prescribing term lengths; providing for an effective date.
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149 **This item was addressed earlier in the evening (see line item #s 72-88 above).**
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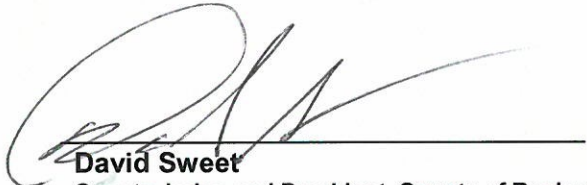
- 151 5. Discuss / act on initiating a request for proposals (RFP) for the hiring of a Medical Director (an
152 emergency medical physician) to oversee the countywide EMS/ambulance services system
153 and associated contract
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155 **Kristy Cole, Assistant ESC Board Secretary, briefed the board on the draft RFP that is**
156 **proposed to be utilized for hiring a Medical Director. After brief comments, Board Member**
157 **Billings moved to approve the document as presented and call for it to be published /**
158 **publicized in accordance with the schedule of events outlined therein. Board Member Lewis**
159 **seconded the motion, which passed by a vote of 6 ayes with 4 absences (Berry, Lawson, Pruitt**
160 **and Sweet).**
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- 162 6. Adjournment
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164 **The meeting was adjourned at 5:56 p.m.**
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166 **PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF ROCKWALL**
167 **EMERGENCY SERVICES CORPORATION ON THIS THE 20th DAY OF September, 2017.**
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174 **David Sweet**
175 **County Judge and President, County of Rockwall ESC**
176 **Board of Directors**

177 **ATTEST:**

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180 **Kristy Cole**
Assistant Secretary, Board of Directors -
County of Rockwall ESC

