



MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-204-6000

Regular Board Meeting

Wednesday, October 25, 2017 5:00 p.m.

GENERAL BOARD MEETING

Board Members Present:

Debby Bobbitt (Rowlett) (arrived 5:08 p.m.)
Dennis Lewis (Rockwall)
Lorne Megyesi (Fate)
Janet Nichol (Royse City)
Jim Pruitt (Rockwall)
Cliff Sevier (Rck. County)
Robert Steinhagen (McLendon-Chisholm)
David Sweet (Rck. County)

Board Members Absent:

Brian Berry (Heath)
Dana Lawson (Mobile City)
David Billings (Fate)

1. Call to order

Judge Sweet (President of the ES Corp.) called the meeting to order at 5:00 p.m. with the above named board members being present and absent.

2. Discuss / act on approval of the minutes from the Sept. 20, 2017 regular ESC board meeting

Board Member Steinhagen moved to approve the minutes as presented. Board Member Nichol seconded the motion, which passed unanimously of those present (Berry, Billings and Lawson absent).

3. Discuss / act on ES Corp. Treasurer's Report

David Peek, Treasurer of the ES Corp., briefed the board on his monthly report. Board Member Pruitt moved to accept the report as presented. Board Member Sevier seconded the motion, which passed unanimously of those present (Berry, Billings and Lawson absent).

4. Discuss / act on engagement letter with Rutherford, Taylor, & Company, P.C. for conducting the fiscal year 2017 audit of the ES Corporation

Mr. Peek briefed the board on the proposed engagement letter for the fiscal year 2017 audit of the ES Corp. He shared that, if the board moves forward with approval of said letter, the audit will likely begin in January, and a report to the board will come thereafter in the spring. Brief comments took place pertaining to the possibility of the board selecting an alternative audit firm at some point in the future.

Board Member Debbie Bobbitt of Rowlett arrived to the meeting at this point.

Following brief comments, Board Member Lewis moved to authorize Judge/President Sweet to execute the engagement letter as presented. Board Member Sevier seconded the motion, which passed unanimously of those present (Berry, Billings and Lawson absent).

5. Discuss / act on approval of the following contracts/agreements between the ES Corp. and Rockwall County for FY 2017:
 - a) Emergency Mgmt. Administrative & Consulting Operating Costs
 - b) Emergency Mgmt. Services

Board Member Lewis moved to approve "5.a." above. Board Member Sevier seconded the motion, which passed unanimously of those present (Berry, Billings and Lawson absent).

Board Member Lewis moved to approve "5.b." above. Board Member Sevier seconded the motion, which passed unanimously of those present (Berry, Billings and Lawson absent).

6. Discuss / act on Emergency Management Program Report

Representatives from the Rockwall County Office of Emergency Management could not be present at the meeting. Indication was given that a monthly report had been provided to board members in their informational meeting packet. This item was neither discussed nor acted upon.

7. Adjournment

Sweet adjourned the General Board Meeting at 5:14 p.m.

AMBULANCE SERVICES BOARD MEETING

Board Members Present:

Dennis Lewis (Rockwall)
Lorne Megyesi (Fate)
Janet Nichol (Royse City)
Jim Pruitt (Rockwall)
Cliff Sevier (Rck. County)
Robert Steinhagen (McLendon-Chisholm)
David Sweet (Rck. County)

Board Members Absent:

Brian Berry (Heath)
Dana Lawson (Mobile City)
David Billings (Fate)

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1. Call to order

Sweet called the Ambulance Services Board Meeting to order at 5:14 p.m.

2. Discuss / act on monthly reports from Medic Rescue related to EMS contract compliance

Mitch Ownby of Rockwall County EMS / Medic Rescue updated the board on his monthly EMS (ambulance service) reports. Discussion ensued related to 'late calls' in Heath in September. Mr. Ownby indicated that, beginning next month, the monthly reports that are generated and distributed to the board will look notably different than how they have previously looked.

86 Ownby went on to explain the one new station they have 'up and running,' the staging
87 locations currently being utilized, and a general description of how responses are being
88 handled with respect to the four quadrants / 'zones' delineated within the new EMS service
90 contract. He explained that the new station they plan to create in Rockwall will take a while, as
91 they are now in the process of working with the city to replat the property. In addition, they
92 are operating out of a travel trailer out near Southern Junction (off SH-276). They are running
93 four ambulances, 24/7, and they do plan to add more equipment in the future in order to meet
94 the provisions of the performance based contract. Regarding CAD (computer aided
95 dispatching), patient charting and billing, Mr. Ownby explained that each of these software
96 systems has very robust capabilities. Access to the "web portal" has been delayed, as AMR
97 (American Medical Response, the company with whom Medic Rescue has contracted with for
98 certain services) is still working to fine tune the coding associated with location(s). He
99 explained that it was not until about 10 days ago that Medic Rescue was even able to see its
100 own data. Ownby went on to explain that Joe DeLane, County Emergency Management
101 Coordinator and "Contract Administrator" of the EMS service contract on behalf of the ES
102 Corporation, has gone through the proper credentialing and signed appropriate waivers
103 associated with accessing the web portal and associated info/data. However, the process
104 associated with getting Mr. DeLane's access 'up and running' is still ongoing at this time.
105 Regarding patient care records, Mr. Ownby explained that there have been no known issues
106 with the new software. Mr. Ownby went on to share additional details pertaining to the new
107 Logis software that his company is utilizing and how that software allows him to see
108 ambulance locations "real time" via an Android phone he carries.

109 Board Member Pruitt (Mayor) of Rockwall asked how long it may take for the web portal to be
110 in place so that Rockwall and Rockwall County may look and see where ambulances are too.
111 Mr. Ownby shared that soon, a list of ambulance locations will be viewable; however, the
112 mapping portion is still forthcoming. He explained that he has been told it may be an
113 additional 60-90 days before everything will be functional with the web portal so that the two
114 PSAPs (two dispatch centers in the county) and the contract administrator (Mr. DeLane) can
115 have full and fully functional access.

116
117 Mr. Ownby went on to explain that, with regards to dispatch and the related "switch over" to
118 AMR dispatching, there were a couple of hiccups that occurred on 'day one;' however, he
119 explained that these were 'immediately addressed.' He shared that they are still working out
120 some kinks, especially pertaining to dispatch and dispatchers not being familiar with
121 Rockwall's geography. Captain Edward Fowler of the Rockwall Police Department (and
122 dispatch) was present (in lieu of Chief Kirk Riggs, who was absent from the meeting). Lt.
123 Fowler updated the board concerning transfer-related troubles that have periodically occurred
124 pertaining to dispatch, specifically "dropped calls and dead phones" when local dispatchers
125 are attempting to send EMS calls to AMR dispatch. Lt. Fowler shared that Lt. David Valliant,
126 who is over Rockwall PD dispatch, has been creating "trouble tickets" and sending those to
127 the NCTCOG (North Central TX Council of Governments) 9-1-1 center each time the issues
128 have occurred. However, it is not known that the status is of those trouble tickets. Extensive
129 discussion then ensued among and between board members, Lt. Fowler and Mr. Ownby
130 pertaining to these dispatch-related problems. Lt. Fowler shared that there were about 3 or 4
131 instances early on when concerning issues happened; however, they only happened about
132 one or two times since October 1. Lt. Fowler explained that a representative from the NCTCOG
133 visited Rockwall PD Dispatch in person on October 12, and they were able to replicate the
134 problem; however, Rockwall PD is unaware if the issues and submitted trouble tickets were
135 ever resolved. He did, however, acknowledge that it is quite possible that past issues have
136 been resolved.

Mr. Ownby shared that he believes that the radios under the new countywide interoperable radio communication system are forthcoming, likely within the next couple of weeks, although no one is entirely certain.

The board took no formal action concerning this agenda item.

3. Hear update regarding request for proposals (RFP) for the hiring of a Medical Director (an emergency medical physician) to oversee the countywide EMS/ambulance services system and associated contract

Sweet indicated that the board received no submissions regarding its request for proposals associated with hiring a medical director. As part of the brief discussion, board members generally indicated that they are comfortable with Sweet pursuing other options for securing a medical director since no one replied to the RFP. Grant Brenna, legal counsel to the ESC Board, generally indicated that this will be ok from a legal standpoint. No formal action was taken at this time.

4. Discuss / act on nominations and selection of members for the ES Corp.'s Emergency Physician's Advisory Board

Sweet updated the board concerning this topic. He indicated that he recently had long meetings with representatives of both Presbyterian Hospital and Rockwall and of Lakepointe Hospital in Rowlett. He advised that Lakepointe Hospital currently has an interim CEO. He generally explained that he has asked each of these hospitals to submit to him recommendations regarding a person (or persons) to potentially serve on a Medical Physician's Advisory Board. He will work with the hospitals on this further and will update the board at the next meeting. No formal action was taken concerning this agenda item at this time.

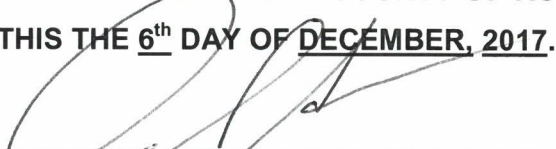
5. Discuss / act on securing additional EMS-related consulting services for the ES Corp.

Sweet indicated that there was no need to have discussion pertaining to this agenda item at this time.

6. Adjournment

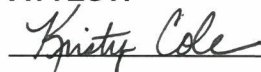
Sweet adjourned the meeting at 6:08 p.m.

PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION ON THIS THE 6th DAY OF DECEMBER, 2017.


David Sweet

County Judge and President, County of Rockwall ESC
Board of Directors

ATTEST:



Kristy Cole

Assistant Secretary, Board of Directors
County of Rockwall ESC

