MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-204-6000

Regular Board Meeting
Wednesday, July 25, 2018 5:00 p.m.

PRESENT:	ABSENT:
David Sweet	Jim Bloom
Janet Nichol	Dana Lawson
Lorne Megyesi	Debby Bobbitt
David Billings	
Cliff Sevier	
Frank New	
Jim Pruitt	
Trace Johannesen	

GENERAL BOARD MEETING

PRESENT:	ABSENT:
David Billings	**Dana Lawson**
Jim Bloom	
Debbie Bobbitt	
Trace Johannesen	
Frank New	
Janet Nichol	
Lorne Megyesi	
Jim Pruitt	
Cliff Sevier	
David Sweet	

GENERAL BOARD MEETING

1. Call to order

President of the ESC, David Sweet, called the meeting to order at 5:00 p.m. with the above named board members being present and absent. Sweet recognized Councilmember Jim Bloom of McLendon-Chisholm and welcomed him to the ES Corporation Board and to his first meeting.

1. Discuss / act on approval of the minutes from the June 27, 2018 regular ES Corp. Board meeting

Board Member Megyesi moved to approve the minutes. Board Member New seconded the motion. The motion passed unanimously of those present.

2. Discuss / act on ES Corp. Treasurer's Report

David Peek, Treasurer of the ESC came forth and briefed the board on the monthly treasurer reports, including the status of bank account balances. Peek pointed out that the bank account has about $26,000 - about $10,000 are 'real corporation dollars,' and $15,000 are the monies collected from Medic Rescue that were paid to the ESC for 'liquidated damages' earlier in this calendar year.

Following brief comments, Board Member Nichol moved to accept the Treasurer's Report. Board Member Pruitt seconded the motion, which passed unanimously of those present.

3. Discuss / act on appointment with Mr. Lake from Rutherford, Taylor and Company concerning the ESC's fiscal year 2017 audit report

Mr. Lake from Rutherford, Taylor and Company joined the meeting and briefed the board on the results of the fiscal year 2017 audit of the ES Corporation's books/financial. He explained that an "unmodified report" was issued (which is the best news you can receive) concerning the audit. In addition, related to government auditing standards, there were no identified, significant deficiencies or material weaknesses related to 'internal controls.' So this too was the best report that could be received. He then went on to brief the board on the financial statements of the ES Corporation, including revenue taken in and revenue expended. He also touched on the assets of the Corporation (i.e. the law enforcement training gun range).

Board Member Bobbitt made a motion to accept the audit report as presented. Board Member Billings seconded the motion, which passed unanimously of those present.

4. Discuss any comments pertaining to the following ES Corporation budget proposals for Fiscal Year 2019:
    a) Administrative / Operating Budget
    b) Law Enforcement Training Facility Operating Budget
    c) Emergency Management Program Budget
    d) Ambulance Services Program Budget

Sweet called upon Mary Smith, Assistant City Manager/Finance Director of the City of Rockwall, to brief the board on this item. Mrs. Smith indicated that these budgets have been sent out to each of the member entities for consideration and inclusion in their own individual budgets. Thus far, she has not heard any comments or concerns regarding the proposals. The board took no action related to this agenda item.

5. Discuss / act on Emergency Management Program Report

Melanie Jensen briefed the board on this agenda item, including the status of various grants and grant management, recent training that was held, and a recent 'mock' training exercise that was hosted by TX Health Presbyterian Hospital in Rockwall. She went on to explain that she is currently working with the Boys & Girls Club of Rockwall County to provide them and their children with some preparedness-related training for "National Preparedness Month" in September. She would also like to assimilate some goodie bags to give away to the kids at the time she does the training. She will appreciate any items from the various cities that they may want to contribute to the bags. The board took no action as a result of Mrs. Jensen's briefing.

Sweet shared that Joe DeLane, the County Emergency Management Coordinator, will be taking extended medical leave very soon. He is facing some medical related issues and welcomes any thoughts and prayers.

6. Adjournment

Sweet adjourned the regular board meeting at 5:23 p.m.

<u>AMBULANCE SERVICES BOARD MEETING</u>

1. Call to order

Sweet called this meeting to order at 5:23 p.m.

2. Appointment with representative(s) of Baylor Scott & White Medical Center - Lake Pointe to hear and discuss update on EMS-related services

Sweet asked that this agenda item be placed on next month's agenda. The representatives from Baylor Lakepointe were not able to attend due to being out on vacation. The board did not address this item and took no action at this time.

3. Discuss / act on Medic Rescue's monthly EMS contract compliance reports, including any current or past assessments under "Section 9. Liquidated Damages" of said contract

Mr. Ownby briefed the board on his monthly EMS/ambulance reports, including the company's recent involvement in community related events as well as monthly ambulance response times to the various zones. Board Member Megyesi pointed out that the response times to the zone where Fate lies is very close to "non-compliant." Mr. Ownby agreed but pointed out that response time standards are in fact being met, and they are in compliance. He expressed that the routing associated with meeting response time standards is very 'fluid.'

Board Member Billings expressed that he would like the board to consider utilizing $14,000 of the $15,000 that was previously paid by Medic Rescue to the ES Corp. (as "liquidated

damages") to purchase a new "Lucas CPR Chest Compression System" device for use by Rockwall County EMS. Ownby provided additional comments related to the usefulness of these devices.

Billings went on to indicate that the estimated cost for this device is $13,833, so he would like to recommend that the board approve expending up to $14,000 to purchase one of these devices for Rockwall County EMS to utilize in providing medical care to their patients.

Board Member Sevier expressed concern about voting on this issue tonight; as there may be other equipment or things that the money could be spent on, but there has been no opportunity to explore the possibilities.

Board Member Billings strongly expressed that he would like to move forward with expending the money, as it has been unallocated for several months at this point.

Sweet reminded board members that the $15,000 was collected as "liquidated damages" early on in the new contract period due to Rockwall County EMS/Medic Rescue not meeting contractual standards. Sweet shared that Board Member Billings has been wanting to move towards spending these funds and essentially "give the money back" with the understanding that in doing so, whatever the funds are spent on will benefit the public as a whole. He explained that this medical device would be owned by the ES Corporation, but it would be utilized by the ambulance contractor/company.

Billings went on to indicated that he would also like to have the board consider allocating about $2,700 for Community Emergency Response Teams (CERT) in the county at some point in the future.

Additional, general discussion ensued pertaining to the possibilities associated with spending the $15,000 and/or returning it to Medic Rescue to purchase equipment.

Board Member Megyesi of Fate asked for clarification regarding how the board would own the equipment yet loan it to Medic Rescue. Grant Brenna, legal counsel to the ES Corporation, suggested that the ES Corporation could create and enter into an agreement that would outline what would essentially be a 'lease' of the equipment. Board Member Pruitt asked how this piece of equipment would be maintained and who would pay for said maintenance. Board Member Billings shared that these details could be thought out some more by the board and then spelled out in an agreement.

Mr. Ownby of Medic Rescue again came forth and briefed the board on his thoughts pertaining to the board potentially purchasing this device. He generally explained that this piece of equipment would be beneficial to the EMS system as a whole, across the board. Sweet asked how this piece of equipment would be allocated for use. Mr. Ownby shared that it would be kept on the supervisor's vehicle since that particular vehicle goes on every CPR call. Sweet asked how long a piece of this equipment would last before it would need to be repaired or replaced. Mr. Ownby acknowledged that he is unsure. Board Member

Sevier asked Mr. Brenna (legal counsel) to investigate possible liabilities associated with this piece of equipment being utilized and perhaps failing - would the ES Corporation be held liable (legally), or would the contractor? Mr. Brenna shared that he would need to look into if this board has governmental immunity as far as liability is concerned.

Board Member Johannesen generally indicated that he would like to have some additional time to better understand the funds in question and the past history, if any, on how the board has previously spent funds/monies.

Board Member Billings offered to work on exploring additional options for spending these unallocated funds.

Board Member Nichols then motioned to table this item until the next board meeting to allow time to further evaluate this suggestion and allow legal counsel time to investigate the potential legalities and liabilities. Board Member Johannesen seconded the motion, which passed unanimously of those present.

4. Hear update regarding the ESC's Medical Director and Medical Physician's Advisory Board

Sweet shared that all of the individuals that the ES Corporation appointed to serve in this capacity have been contacted, and he will be meeting with them next month in August. The board took no action pertaining to this agenda item at this time.

5. Adjournment

Sweet adjourned the board meeting at 5:48 p.m.

PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION ON THIS THE 22nd DAY OF AUGUST, 2018.

David Sweet
County Judge and President, County of Rockwall ESC
Board of Directors

ATTEST:

Kristy Cole
Assistant Secretary, Board of Directors - County of Rockwall ESC

CITY OF ROCKWALL TEXAS
SEAL