MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-204-6000

Regular Board Meeting

Wednesday, August 28, 2018 5:00 p.m.

PRESENT:	**ABSENT:**
David Sweet	Trace Johannesen
Janet Nichol	Dana Lawson
Lorne Megyesi	Debby Bobbitt
David Billings	
Cliff Sevier	
Frank New	
Jim Pruitt	
Jim Bloom	

GENERAL BOARD MEETING

1. Call to order

President of the ESC, David Sweet, called the meeting to order at 5:00 p.m. with the above named board members being present and absent.

2. Discuss / act on approval of the minutes from the July 25, 2018 regular ES Corp. Board meeting

Board Member Nichol moved to approve the minutes. Board Member Megyesi seconded the motion. The motion passed unanimously of those present.

3. Discuss / act on ES Corp. Treasurer's Report

David Peek, Treasurer of the ESC came forth and briefed the board on the monthly treasurer reports, including the status of bank account balances. Following Peek's comments, Board Member Pruitt moved to accept the Treasurer's Report. Board Member Sevier seconded the motion, which passed unanimously of those present.

4. Discuss any comments pertaining to the following ES Corporation budget proposals for Fiscal Year 2019:
    a) Administrative / Operating Budget
    b) Law Enforcement Training Facility Operating Budget
    c) Emergency Management Program Budget
    d) Ambulance Services Program Budget

Sweet asked board members and city administrators if they had any questions of Mary Smith, Assistant City Manager/Finance Director of the City of Rockwall, regarding the proposed budgets. There being no one indicating such, Smith explained that the board will be asked to take formal action to approve the budgets at its September board meeting.

5. Discuss / act on Emergency Management Program Report

Melanie Jensen briefed the board on this agenda item, including indication that an active shooter training will be held soon. She indicated that she will send out an email related to that as well as any other upcoming training. Sweet thanked Jensen for her work and efforts in Joe DeLane's absence (county Emergency Management Coordinator who is out on extended medical leave).

The board took no action pertaining to this agenda item.

6. Adjournment

Sweet adjourned the regular board meeting at 5:11 p.m.

<u>AMBULANCE SERVICES BOARD MEETING</u>

1. Call to order

Sweet called this meeting to order at 5:11 p.m.

2. Appointment with representative(s) of Baylor Scott & White Medical Center - Lake Pointe to hear and discuss update on EMS-related services

Sweet indicated that representatives from Baylor Lakepointe were again unable to attend today's meeting. So the board did not address this item, no action was taken.

3. Discuss / act on Medic Rescue's monthly EMS contract compliance reports, including any current or past assessments under "Section 9. Liquidated Damages" of said contract

Mr. Ownby briefed the board on his monthly EMS/ambulance reports for July, including the company's recent involvement in community related events as well as monthly ambulance response times to the various zones. Sweet asked about scheduling of training and associated charges. Ownby confirmed that minimal fees are charged for

requested training. Board Member New asked for a definition of "call cluster" on page 33. Ownby explained that this occurs when multiple calls happen in close proximity to each other. Board Member Billings asked for clarification regarding "too far from post" references in the monthly report(s). Ownby explained that those calls are in areas far away, and the ambulance is already on another call. Board Member Pruitt asked Ownby about traffic-related issues near Dobbs and Reinhardt schools and if EMS has a plan to address calls in that area. Ownby replied that those calls may be addressed from other directions, similar to how 5 p.m. calls on IH-30 / Ridge Rd. are addressed.

Board Member Billings moved to accept the EMS monthly reports. Board Member New seconded the motion, which passed unanimously of those present.

Pruitt asked if the "call / hang-up, fast busy signal" problems have been fixed. Ownby answered that only a small number of dropped calls occurred in the last month. AMR, the company that does the dispatching, has changed its staffing plan, hired more staff, and technical issues with the line have been addressed. There has been one dropped call in the last 6 weeks.

A request was made that an agenda item be included for the months of Sept. and Oct. pertaining to a 'dispatch/AMR update.'

4. Discuss/act on expending $15,000 of previously collected funds from Medic Rescue (ambulance contractor) under "Section 9. Liquidated Damages" of the current EMS/ambulance services contract

Board Member Billings explained his proposal for use of the $16,750 that was collected from Medic Rescue, the EMS contractor, back in October 2017. He proposes that the board consider the purchase of a chest compression automated device and use the balance of the funds to support the Rockwall County Community Emergency Response Team (CERT).

The board's legal counsel, Grant Brenna, affirmed the Corporation's tax exempt status and also affirmed that the Corporation has the option of continuing to hold onto the funds.

Board Member Sevier asked if only one chest compression machine would be purchased, and, if so, on which vehicle would it be kept? Ownby answered that there would only be one, and it would be kept on the supervisor's vehicle, which goes on every CPR call. Sevier also wonders about Billing's reasoning behind potentially giving money to CERT. Billings went on to talk about the good work that CERT does and how their training and efforts benefit the community.

Discussion ensued regarding if there is or is not an 'urgency' surrounding spending this money, which Sevier suggesting that other potential 'purchase items' may be needed instead. Billings indicated that he worked with Fate's City Manager, Michael Kovacs, to come up with this proposed use of the funds. He hopes the ES Corp. does not ever have to assess fees in the future. So, there is not an expectation that additional money would

be accumulated in the future to buy other items. Board Member Sevier gave indication that he questions if this is the right time to spend the funds.

Board Member Megyesi asked David Peek (Treasurer of the ESC) about remaining bank balances. Peek deferred to Mrs. Smith regarding the budget. Smith indicated that these funds are reflected under the "consulting" line item in the budget.

Board Member New asked Mr. Ownby if he feels the purchase of this device would be the best use of the funds. Mr. Ownby gave indication that he does believe it would be the best use, and Board Member Nichol expressed the belief that it will be a benefit to all of the communities.

Board Member Pruitt pointed out that, under the contract, certain equipment is required. So he wonders why, if this is such a needed piece of equipment, then why hasn't Medic Rescue already had this device on hand. Also, if it is such a beneficial, much-needed device, then why don't all of the other cities in the county have them (the 'first responders')? He expressed non-support for the idea of 'returning the money' to Medic Rescue, as it lessens the impact of the damages that were assessed.

Sweet stressed that this piece of equipment would only be housed on the supervisor vehicle, which Ownby again affirmed and explained "CPR vs. 'perfect CPR'." He expressed that eventually, he would like to have this piece of equipment on every ambulance too. Sevier expressed he feels this valuable piece of equipment should be provided by the contractor.

Following the comments, Board Member Billings moved to authorize the purchase of the Lucas chest compression device and to give $2,750 to CERT, stipulating that – as a contingency to this motion - Rockwall County EMS (Medic Rescue) will be required to purchase a second device. Board Member Megyesi seconded the motion. Sweet pointed out that there are many ways that monies collected from the contractor for "liquidated damages" could be spent in the future, should this ever occur again. He went on to express that he will not support future funding being, in essence, given back to the contractor again. Bloom asked about current contractual equipment requirements, and Sweet provided clarification. Bloom agreed that this device will have value to the community, indicating that it is a piece of equipment that, though not required, it is "nice to have."

Sweet called for the vote. The motion passed by a vote of 6 in favor, 2 against (Pruitt, Sevier), and 2 absences (Johannesen, Lawson).

5. Discuss / act on designating interim ES Corp. "Contract Administrator(s)" to monitor ambulance service contract provisions

Sweet indicated that this item need not be addressed at this time.

6. Hear update regarding the ESC's Medical Director and Medical Physician's Advisory Board

Sweet indicated that he is not yet ready to address this agenda item at this time.

7. Adjournment

Sweet adjourned the board meeting at 5:57 p.m.

PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION ON THIS THE 26th DAY OF SEPTEMBER, 2018.

David Sweet
County Judge and President, County of Rockwall ESC
Board of Directors

ATTEST:

Kristy Cole
Assistant Secretary, Board of Directors - County of Rockwall ESC