



MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

Rockwall Historic Courthouse 101 East Rusk Rockwall, Texas 75087 972-204-6000

Regular Board Meeting

Wednesday, January 18, 2023 - 5:00 PM

PRESENT

Heather Buegeler (Fate)
James Branch (Royse City)
Clay Ellis (Royse City)
Kevin Fowler (Rockwall)
Trace Johannesen (Rockwall)
Bryan McNeal (McLendon Chisholm)
Brandon Seery (Heath)
Kenny Phillips (Mobile City)
Debra Shinder (Rowlett)
Frank New (Rockwall County)

ABSENT

David Billings (Fate)
Vacant seat (Rockwall County)

I. GENERAL BOARD MEETING

1. Call public meeting to order

Frank New called the public meeting to order at 5:01 p.m. with the above-listed board members being present and absent.

2. Open Forum / Public Comments

No one came forth to speak during Open Forum.

3. Discuss / act on location and dates/times for holding future ESC board meetings

Frank New led this discussion, indicating a desire for the Board to consider holding future meetings at the County's Emergency Operations Center (EOC) at the County jail instead of at the historic courthouse. County Sheriff Terry Garrett was present and indicated that the EOC has thirty-two seats available. Board Member Fowler expressed concern about that limited seating capacity, pointing out that this evening there are currently thirty individuals in the room. Fowler and Johannesen generally expressed concern about asking the public to attend a public meeting at a jail facility. Fowler believes that the current meeting location (at the historic county courthouse) is a more ideal location. Board Member Buegeler also expressed concern about holding meetings at the jail/EOC, pointing out that doing so would make it challenging for some attendees who also typically attend the countywide traffic consortium meetings afterwards to make it to those meetings on time since those are held at the historic courthouse right after the ESC meetings.

Discussion also took place related to frequency of ESC board meetings and day-of-the-month, time of day preferences. As a result of these discussions, Board Member New moved to hold ESC board meetings every-other-month (with the next one being held in March) and more often, if/when needed. Board Member McNeal seconded the motion, which passed unanimously of those present (10 ayes with 1 absence: Billings and 1 vacant seat: Rockwall County (2nd) representative). The board generally agreed to keep the 'every-other-month' meetings on the third Wednesdays at 5:00 p.m. at the historic county courthouse.

4. Discuss / act on approval of minutes from the Dec. 15, 2022 ESC board meeting

Board Member Fowler moved to approve the minutes from December. Board Member New seconded the motion, which passed unanimously (10 ayes with 1 absence: Billings and 1 vacant seat: Rockwall County (2nd) representative).

5. Discuss / act on selection of board officers (thru July 2023), including the following:

- a) President c) Secretary e) Treasurer
- b) Vice President d) Assistant Secretary

Regarding the selection of ESC Officers, a discussion which was delayed back in July 2023 until after the first of the new calendar year, Board Member New made a motion to appoint the following slate of officers for the ESC:

- a) President – Frank New c) Secretary – James Branch e) Treasurer – David Peek
- b) Vice President – David Billings d) Assistant Secretary – Kristy Teague

Before a 'second' was offered, Board Member Fowler expressed concern about the Vice President nomination, expressing the belief that the ESC's Vice President should be a County Commissioner rather than an elected official from one of the municipalities. It was pointed out that, due to how the meeting this evening fell on the calendar, the Rockwall County Commissioner's Court has not yet named the County's second ESC board member, so it is unknown at this time who that appointee will end up being. Fowler expressed that he is 'ok' with leaving the Vice President officer seat vacant at this time and then reconsidering appointing whomever that County elected representative will be at a future ESC meeting.

ESC legal counsel, Craig Stoddart from the Rockwall County District Attorney's Office was present, and he spoke up, suggesting that this evening, the ESC could consider filling the Vice President officer seat with a county commissioner, subject to the County Commissioner's Court appointing said person to the ESC board (a commissioner yet to be named (but who will be named later this month)).

Board Member Buegeler went ahead and offered a "second" to the existing motion currently on the floor at this time (naming Mayor Billings of Fate as the ESC's Vice President). Buegeler went on to provide several comments of support related to Billings being named as the ESC's V.P. New generally echoed and expressed support for Buegeler's sentiments regarding Billings being named as V.P. New "called the question," and the vote reflected 2 in favor of Billings being named V.P. of the ESC (Buegeler and New) with the remaining board members voting 'nay' (Branch, Ellis, Fowler, Johannesen, McNeal, Phillips, Seery and Shinder with two absences (Billings and the County's vacant seat)).

A secondary, new motion was made by Board Member Johannesen that the following slate of officers be considered at this time:

- a) President – Frank New
- b) Vice President – County Commissioner (yet to be named/appointed to the ESC board)
- c) Secretary – James Branch
- d) Assistant Secretary – Kristy Teague

e) Treasurer – David Peek

Board Member Shinder seconded the motion, which passed by a vote of 9 ayes, 1 nay (Buegeler), and 2 absences (Billings and the County's vacant seat).

6. Discuss / act on monthly ESC Treasurer's Report(s)

David Peek briefly spoke about his monthly reports for December 2022. He indicated that an engagement letter related to an audit of the ESC's books was executed last month. Said audit will likely begin mid-February, with formal findings being presented to the ESC Board soon thereafter. Board Member Fowler then moved to accept the monthly Treasurer's Report, as presented. Board Member Buegeler seconded the motion, which passed by a vote of 10 ayes and 2 absences (Billings and County's vacant seat).

7. Discuss / act on updating authorized signatories on ESC bank accounts

ESC Treasurer David Peek spoke about the need to update signatories on ESC-related bank accounts, explaining that traditionally there have been two ESC members (in the past, it's been the ESC's President and the ESC's Vice President) and himself as authorized signers on checks that are written on behalf of the ESC. He explained that he always obtains who signatures on every check written just to ensure there are proper 'checks and balances' in place. The topic of the ESC Vice President currently being a person who has not yet been named (as the County Commissioner's Court has not yet named the County's second ESC representative) was again discussed. New indicated that he anticipates the County Commissioner's Court naming the County's second representative (who will then become the ESC's V.P.) at their regular meeting on January 24. Following brief, additional discussion, Board Member Branch made a motion to authorize the drafting and execution of a ESC resolution that will be signed by ESC President, New following the Commissioner's Court appointment at the January 24 meeting. Said resolution should reflect the following individuals as authorized signatories on all ESC-related bank accounts:

- ESC Treasurer – David Peek
- ESC President – Frank New
- ESC Vice President – (INSERT NAME of whomever the County Commissioner's Court appoints to the ESC at their meeting on 01/24/23).

Board Member Ellis seconded the motion, which passed by a vote of 10 ayes and 2 absences (Billings and County's vacant seat).

8. Discuss / act on monthly Emergency Management program report(s)

Jarod Rosson, County Emergency Management Coordinator, briefed the board on his department's most recent monthly report. He pointed out that he would like to schedule an upcoming training class for elected officials (G-200 "Texas Public Officials Workshop"). It is about a 45-60 minute training class. It was suggested that perhaps this upcoming class could be scheduled for the third Wednesday in April at 5:00 p.m. at the County's Emergency Operations Center (EOC) at the county jail / Sheriff's Office.

Following brief, additional comments, Board Member Shinder moved to approve the monthly report, as presented. Board Member Buegeler seconded the motion, which passed by a vote of 10 ayes and 2 absences (Billings and County's vacant seat).

9. Adjournment

This portion of the meeting was adjourned at 5:31 p.m.

II. AMBULANCE SERVICES (EMS) BOARD MEETING

1. Call public meeting to order

New called this section of the meeting to order at 5:31 p.m.

2. Discuss / act on monthly ambulance service reports and associated contract compliance

Mitch Ownby of Medic Rescue / DBA: Rockwall County EMS (the countywide ambulance services contractor) came forth and briefed the board on monthly ambulance service-related reports for the month of December, 2022. Board Member Johannesen moved to approve the reports, as presented. Board Member Ellis seconded the motion, which passed unanimously of those present (Billings and the County's Vacant Seat being absent).

3. Adjournment

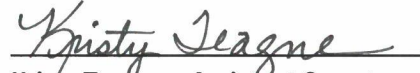
President New adjourned the board meeting at 5:33 p.m.

PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION ON THIS 15th DAY OF MARCH, 2023.



Dana K. Macalik
Vice President, County of Rockwall ESC Board of
Directors

ATTEST:



Kristy Teague - Assistant Secretary,
Board of Directors - County of Rockwall ESC

