



APPLICATION FOR TEEN VOLUNTEER SERVICE PROGRAM

Thank you for your interest in volunteering at the Rockwall County Library.

Teens volunteer at the library during the summer and during the school year. They work a regular schedule, coming in once a week for ninety minutes.

Our teen volunteer program involves the following process:

1. An interview, which includes two tests:
 - a. ALPHABETICAL ORDER (authors' last and first names)
 - b. NUMERIC ORDER (number order with decimal places)
2. A required orientation (date to be announced)

Your application will be reviewed and we will get in touch with you as soon as possible. Unfortunately, we cannot always accommodate applicants due to skill sets or the library's current needs. If this is the case, we will keep your application on file for three months.

Teen volunteers play an important role at our library; we are excited to work with you!

Please complete the application and return to the Children's Department.

Name _____ Home Phone _____

Address _____ Cell Phone _____

City _____ Zip code _____

Email _____

Date of Birth (Month/Day/Year) _____

Name of School _____ Grade _____

OR

Are you home schooled? _____ If so, what grade _____

Reasons for Volunteering: (check all that apply) _____ School credit/hours/assignment

_____ Learn new skills _____ Reference for college _____ Preparation for future employment

Employment Category (if applicable)

1. Worked for _____

Job responsibilities _____

List any current/past volunteer assignments you have held:

1. Volunteered for _____ Dates _____

2. Volunteered for _____ Dates _____

What activities are you currently in or have participated in?

_____ Sports

_____ Music

_____ Clubs / Organizations

Please put a check next to the day(s) you are available to volunteer for a 90-minute time slot and list the times that you are available for volunteer work next to each day:

_____ Monday _____

_____ Tuesday _____

_____ Wednesday _____

_____ Thursday _____

_____ Friday _____

_____ Saturday _____

***** Please be aware that the library closes for holidays and inclement weather.**

If I am not selected as a volunteer for the current semester, I would like my application to be kept on file and to be considered for future positions. Please check one of the choices below.

_____ YES

_____ NO

_____ NOT SURE YET

Please read the brochure about our Teen Volunteer Program.

_____ I have read the brochure and understand what is required to be a teen volunteer. If I am selected as a Teen Volunteer, I will abide by all the rules of Rockwall County Library and the Teen Volunteer program.

Signature of Applicant _____

Date _____

Parent/Guardian Information

Student's Name: _____

Parent/Guardian Name: _____

Address _____

Phone: (Home) _____ (Work) _____ (Cell) _____

E-Mail (if you check regularly) _____

Does your son/daughter have any medical conditions you would like us to know about (e.g., asthma, allergies, sugar-free diet, etc.)? Please list any medical or other concerns here.

PARENT/GUARDIAN PERMISSION

I, _____, give permission for my son/daughter, _____, to be a teen volunteer at Rockwall County Library. I understand that my son/daughter will not receive monetary compensation or be insured by the library. I have read and understand the requirements as outlined in the Teen Volunteer brochure and understand that my son/daughter will receive valuable training and guidance under library staff supervision while providing a helpful community service.

Signature _____ Date _____
(Parent/legal guardian)

I have checked the information on the application form and approve all information provided by my son/daughter. Initial _____ Date _____

IN CASE OF EMERGENCY, PLEASE PROVIDE TWO CONTACTS:

1.

Name _____ Relationship _____

Phone Number _____ Cell phone Number _____

2.

Name _____ Relationship _____

Phone Number _____ Cell phone Number _____

If you have any questions, please call the library at 972-204-7700 or email me at asosta@rockwallcountytexas.com

Sincerely,

Arlene Sosta
Children's Assistant
Rockwall County Library