

## **Directions to use ROAM Site**

1. Go To rockwallcountytexas.com
2. Select Yellow Records Button
3. Select Official Public Records
4. Select Subscriptions at the top of the page
5. Choose the Pay As You Go Subscription (\$0.00 per month subscription)
6. Answer all of the questions for the subscription process and Submit
7. A Verification Email will be sent to you within 10 minutes at the most.
8. Click on the Verification Link provided and it will re-route you to the ROAM Site, so that you may LOG IN
9. Use the Advanced Search in tiny print, located to the right hand side of the search field on that home page
10. If you are searching by Property Owner, then use the name field and enter as follows...

Last name\_First name

11. If you are searching by Book and Page, or Volume and Page, then use the Book and Page Fields at the top of the Search Fields

12. If you are searching for a Plat Cabinet and Slide, then use the Map Book and Map Page Fields at the bottom of the Search Fields
13. Click on the Instrument Number at the far left hand side of the indexing results
14. Then choose either to View Image Preview, View Full Screen Image Preview, or add to cart if you know that you want to purchase that document